

The Parish of Our Lady of Perpetual Help
Parish School Advisory Council
Meeting Minutes – October 26, 2005

October 26, 2005 - Agenda

1. Opening prayer – Father John Fell
2. Paul Keating – Parish/School Finances
3. Communications Subcommittee recommendation review/vote
4. Technology Subcommittee recommendation review/vote
5. Discussion of agenda for November 30
6. 2006 Meeting dates
7. New business
8. Meeting adjourned

Attendees: Rev. John Fell, Mrs. Linda Keady, Janet Horton, Janet Keating, Barbara Bolehala, Helen DeMarco, Michael Komondy, Marilee Braue, Trudy Clancy, Robin Cooney, Edward Harback, Maria Marino, Kelly Zimmerman, Joseph McMenamin, Douglas DeMarrais, Deacon Joel Livingston, Mary Hughes

1. Rev. John Fell began the evening with a prayer.
2. Parish/School Financial Update. Paul Keating shared the Statement of Operations for the Church, School, Cemetery and Mausoleum. Supplemental information included church collection data, school enrollment and cemetery in-ground plots sold. Our Lady of Perpetual Help detailed balance sheet was provided and reviewed along with revenue and operating income sheets for the school. Father John will be attending a meeting with the diocese on October 31 related to restructuring the Parish and School debt.
3. The Communications Subcommittee (Kelly Zimmerman, Janet Keating and Mary Hughes) reviewed their recommendations:
 - A. An open forum during the first half-hour of every other PSAC Meeting for parents and other concerned parties to attend and speak to the PSAC. **This recommendation will be revisited after our November Workshop with Dr. Gilroy.**
 - B. The PSAC Communications Subcommittee would like to publish a newsletter approximately 5 times per year to recap the PSAC Meetings, share PSAC subcommittee activities and other information the PSAC deems important to school families. **This recommendation was approved and work will begin on a draft of the PSAC Bulletin.**
 - C. Recommendation for the development of a Communications Calendar/Guidelines. **This recommendation was approved and a draft of the Calendar/Guidelines will begin for the 2006/2007 school year.**
4. Technology Subcommittee (Janet Horton and Marilee Braue) discussed the need to update the school website. Appropriate links should be added to the website, such as Middle States, etc. **The recommendation to explore the cost of updating the website was approved. Mike Komondy will touch base with a colleague of his on the Basking Ridge Fire Company related to his potential help with the website.**
5. November 30th Meeting will be a Workshop lead by Dr. Nancy Gilroy will be 2-2.5 hours. The meeting will start at 7pm and the location will be determined and communicated prior to the meeting. (A classroom may be the best structure for the Meeting) **Prior to the November Meeting think about the structure of our subcommittees and where your talents and skills could be used to best enhance our subcommittees.**
6. 2006 Meeting Dates: **January 18, February 15, March 29, May 3 and June 14.**

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7. New Business: We need to advertise School/Parish events more! The Cooney family will donate 2 large sandwich boards to advertise Parish/School events. Janet Horton has agreed to paint permanent information the boards regarding the Parish/School and events can be updated with usage.