



School of Saint Elizabeth

Date: May 10, 2010
Time: Monday, 8:45 AM
Location: Msgr. Tourney Room

Next Mtg: June 28, 2010
Time: Monday, 7:30 PM
Location: Msgr. Tourney Room

Distribution:

SAC		Committees TBD		Additional Distribution	
X	Father John Fell, FJF		Volunteer		Paul Keating, PK
X	Richard Diegnan, RD		B&G		
	Judy Gaggis, JG		Finance		
X	M. Abby Molinaro, AM		Fundraising		
X	Gina Harrobin, GH				
	Bill Venezia, BV				
	Jim Carle, JC				
X	Mary Hughes, MH				
X	Germaine McGrath, GM				

X Denotes attendance @ meeting.

COMMITTEE OVERVIEWS

General

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| 5.10.10 | FJF opened the meeting with a prayer. | All | 5.10.10 |
| 5.10.10 | The 4.12.10 meeting minutes were reviewed and accepted. | Noted | 5.10.10 |
| 5.10.10 | A group discussion & review of the draft response letter to the Diocese concerning our strategic plan occurred. Everyone acknowledged that the concerns (eg increase enrollment, add members to the SAC) of the Diocese are being addressed. FJF asked that we carefully consider our responses; we will address this at our next session. The goal is to provide a comprehensive update at the end of the year. | MH/AM/FJF | 7.1.10 |
| 5.10.10 | Gina Harrobin, the incoming HSA president was welcomed & introduced to the group. | All | 5.10.10 |
| 5.10.10 | We talked about adding new members to the committee. The key is "value added". All agreed that we need to clearly define the role of each new member & to not just add a member for the sake of increasing our membership numbers. Suggestions include adding a member that is the parent of an alumni such as Sarah DeMarrais, Ray Leonard, Bob Carr or Lou Ferrante. We will approach our graduating class parents & ask them to continue to work with us since they already have knowledge & experience with SES. Also, John McCrossan could act as our Community Liasion. Other suggestions include Christine Lewis & Nancy Palazzolo. RD will speak with Denise Dooley in regards to reviewing our plan. We will also ask BV for suggestions. FJF will ask the Sisters of Christian Charity for a volunteer. | All | Ongoing |

Marketing Committee

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| 5.10.10 | MH updated the committee on our current enrollment picture. Generally | MH | Ongoing |
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speaking our overall numbers are up with one new student in each grade. Our retention rate is high and enrollment continues to be stable. We would like to have more PK students enrolled however we, as well as our competition, are faced with a decline in the overall birth rate; we anticipate that there may be a couple more additions over the summer.

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| 5.10.10 | Regarding Fund Raising, specifically the Golf Outing, we will work with the HSA & the school families over the summer months instead of waiting for the school year to begin in September. We will also be looking at rebranding the gala as the Educational Ball to create more involvement from the parish/community etc. Mardi Gras Casino Night was suggested as a fund raiser. | All | Ongoing |
| 5.10.10 | ALUMNI: GM + MH are working on a database of alumni contacts. The theme of the alumni drive is "\$100 from 100". | MH,GM | Ongoing |

Community Liaison Committee FUTURE

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| 4.12.10 | The group discussed our school's involvement in the local community as well as our involvement with Immaculate Conception School in the Bronx. We hope to have the students from IC visit SES in May. Other plans for community involvement include joint efforts with Ridge Oak, & possibly hosting a "Golden Day" with our grandparents/senior citizens. We need to identify a person willing to serve as the Community Liaison leader; suggestions include a grandparent of a current student. | All | Ongoing |
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Buildings & Grounds Committee FUTURE

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| 5.10.10 | AM stated that the playground mulch needs to be replenished. There are bare spots & areas where a child could be injured. This could be a service project or we could ask the more recent alumni to assist. | AM | Ongoing |
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Finance Committee

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| 5.10.10 | BV & PK are working on the budget for the upcoming 10/11 school year. The budget will be sent to the Diocese in June. | BV,PK | June |
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Closing Remarks

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| 5.10.10 | RD suggested that we look into alternative sources of funding such as corporations in the area. RD & BV is also working with local legislators on the campaign to pass the vote on private school funding initiatives. | BV/RD | Ongoing |
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New Business

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| 5.10.10 | Next meeting is scheduled for <u>MONDAY, June 28, 2010 @ 7:30PM EST.</u> Meeting shall be held in <u>Msgr. Tourney Room. This will be a joint meeting with the Parish Finance Council.</u> | All | 6.28.10 |
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Submitted by: M. Abby Molinaro, Secretary.

These minutes represent a summary of the discussions that occurred during the meeting. Meeting minutes will be formally reviewed and accepted during the next monthly session. Should there be any questions, kindly contact the author of this document.