



School of Saint Elizabeth

Date: April 12, 2010
Time: Monday, 8:45 AM
Location: Msgr. Tourney Room

Next Mtg: May 10, 2010
Time: Monday, 8:45 AM
Location: Msgr. Tourney Room

Distribution:

SAC		Committees TBD		Additional Distribution	
X	Father John Fell, FJF		Volunteer		Paul Keating, PK
X	Richard Diegnan, RD		B&G		
X	Judy Gaggis, JG		Finance		
X	M. Abby Molinaro, AM		Fundraising		
	Gina Harrobin, GH				
X	Bill Venezia, BV				
X	Jim Carle, JC				
X	Mary Hughes, MH				
X	Germaine McGrath, GM				

X Denotes attendance @ meeting.

COMMITTEE OVERVIEWS

General

- 4.12.10 FJF opened the meeting with a prayer. All 4.12.10
- 4.12.10 The 3.1.10 meeting minutes were reviewed and accepted. Noted 4.12.10
- 4.12.10 AM distributed color copies of the Draft Timeline & described the details included in the schedule. Dates for the timeline directly correlate to those found in our strategic plan. MH & AM are finalizing the letter containing our responses/comments to the Diocese. We anticipate that the letter & timeline will be issued to the Diocese the beginning of May. MH/AM/FJF 5.1.10

Marketing Committee

- 4.12.10 MH updated the committee on our current enrollment picture. We have 20 Kindergarten students registered; there are 4 new students in the 5th grade which brings this class size up to 22; this year's graduating class is large; we would like to have more PK students enrolled; we anticipate that there may be a couple more additions over the summer. Marketing efforts are being directed to our CCD families + to prospective PK parents. Phone inquiries are still coming in at a good pace. MH Ongoing
- 4.12.10 BV, MH, AM & members of the Marketing Committee will attend the upcoming Diocese sponsored marketing seminar on April 20. BV, MH, AM 4.20.10
- 4.12.10 The Hoops For Haiti fundraiser resulted in about \$2600 being raised for this cause. A check will be processed & sent out next week. BV 4.19.10

- | | | | |
|---------|--|-------|---------|
| 4.12.10 | On Tuesday April 20 @ 7PM St Helena's School in Edison will be hosting a session on the upcoming NJ legislative changes and the effects on Catholic schools. | Noted | 4.20.10 |
| 4.12.10 | ALUMNI: GM + MH are working on a database of alumni contacts. The theme of the alumni drive is "\$100 from 100". | MH,GM | Ongoing |
| 4.12.10 | RD suggested that we look into alternative sources of funding such as corporations in the area. | RD | Ongoing |

Community Liaison Committee FUTURE

- | | | | |
|---------|---|-----|---------|
| 4.12.10 | The group discussed our school's involvement in the local community as well as our involvement with Immaculate Conception School in the Bronx. We hope to have the students from IC visit SES in May. Other plans for community involvement include joint efforts with Ridge Oak, & possibly hosting a "Golden Day" with our grandparents/senior citizens. We need to identify a person willing to serve as the Community Liaison leader; suggestions include a grandparent of a current student. | All | Ongoing |
|---------|---|-----|---------|

Buildings & Grounds Committee FUTURE

Finance Committee

- | | | | |
|---------|---|-------|------|
| 4.12.10 | BV & PK are working on the budget for the upcoming 10/11 school year. The budget will be sent to the Diocese in June. | BV,PK | June |
|---------|---|-------|------|

Closing Remarks

- | | | |
|---------|--|-------|
| 4.12.10 | FJF share the good news that a parishioner has graciously donated \$100,000 to SES. The donation will be received over four years in equal installments. | Noted |
| 4.12.10 | RD reminded all members to review the self evaluation materials. | Noted |

New Business

- | | | | |
|---------|---|-----|---------|
| 4.12.10 | Next meeting is scheduled for <u>MONDAY, May 10, 2010 @ 8:45AM EST.</u> Meeting shall be held in <u>Msgr. Tourney Room.</u> | All | 5.10.10 |
|---------|---|-----|---------|

Submitted by: M. Abby Molinaro, Secretary.

These minutes represent a summary of the discussions that occurred during the meeting. Meeting minutes will be formally reviewed and accepted during the next monthly session. Should there be any questions, kindly contact the author of this document.