



# School of Saint Elizabeth

**Date:** January 4, 2010  
**Time:** Monday, 8:45 AM  
**Location:** Msgr. Tourney Room

**Next Mtg:** February 11, 2010  
**Time:** Thursday, 8:45 AM  
**Location:** Msgr. Tourney Room

**Distribution:**

SAC	Committees TBD	Additional Distribution
X Father John Fell, FJF	Volunteer	
X Richard Diegnan, RD	B&G	
Judy Gaggis, JG	Finance	
X M. Abby Molinaro, AM	Fundraising	
Amy DeMilt, AD		
X Bill Venezia, BV		
Jim Carle, JC		
X Mary Hughes, MH		
Paul Keating, PK		

X Denotes attendance @ meeting.

## COMMITTEE OVERVIEWS

### General

- 1.4.10 Father John opened the meeting with a prayer. All 1.4.10
- 1.4.10 The 12.1.09 meeting minutes were reviewed and accepted. Noted 1.4.10
- 1.4.10 BV stated that he received comments on our strategic plan from a couple of school parents. RD will reach out to the pastoral council president, Gail Fitzgerald regarding our plan. RD will also attend the upcoming pastoral council meeting on 1.28.10 to further establish a working/supportive relationship between the two committees. BV/RD 1.28.10 & Ongoing
- 1.4.10 FJF noted that Germaine McGrath will be joining the SAC. FJF 2.11.10
- 1.4.10 There was a general discussion about the changes to the HSA board. BV suggested & will talk with Gina Harrobin about her filling the president's position. A letter will be sent by mid January to all school families asking for volunteers to sit on the HSA board & the various committees. AM suggested that both the outgoing & incoming president be invited to our next meeting. BV/AM 2.11.10

### Marketing Committee

- 1.4.10 **CATHOLIC SHOOLS WEEK:** RD suggested that we distribute the latest newsletter to all local real estate offices. AM suggested that the upcoming newsletter highlight SES alumni accomplishments & activities. The 10:45 Mass will be held in the gym with refreshments at the conclusion. Teachers & students will be stationed throughout the school to address prospective parents. The video will be playing in the gym foyer. At every Mass homily, a father + student/and/or alumni will talk about SES. MH will develop a talking All 1.31 to 2.6

points outline to guide the speakers. Collectively, the group developed a list of potential speakers for the Masses; MH will contact those people & establish a schedule to cover all Masses. OPEN HOUSE: Thursday, February 4, will have two sessions and be manned by parent volunteers as well as the administration.

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|--------|---|----|---------|
| 1.4.10 | MH will be issuing a letter specific prospective current 4 <sup>th</sup> grade parents in the area e.g., Far Hills, Peapack, Gladstone etc. The letter will define the attributes of our middle school program. A separate letter will be sent to parents of pre schoolers ages 3 + 4. There will also be an HSA meeting for all current 4 <sup>th</sup> grade parents that will detail our middle school program. On Tuesday, 1.26.10, the school will host an info session for all current PK 4 parents; this meeting will focus on the Kindergarten program. | MH | 2.11.10 |
| 1.4.10 | Historically, 65% of the PK 4 class will remain @ SES. In past years we have had 5+- students from outside our school enroll. Current enrollment projections for Kindergarten could be between 19 & 23 students.  | MH | Noted   |

## Community Liaison Committee FUTURE

## Buildings & Grounds Committee FUTURE

## Finance Committee

## Closing Remarks

- |        |   |     |         |
|--------|---|-----|---------|
| 1.4.10 | SES will be hosting a concert featuring pianist-soloist Katya Grenevyva on 2.19.10. Tickets are available for \$25. | BV  | 2.19.10 |
| 1.4.10 | FJF noted that the latest movie trailer has been well received; comments are very positive.                         | FJF | Noted   |

## New Business

- |        |  |     |         |
|--------|--|-----|---------|
| 1.4.10 | Next meeting is scheduled for <b><u>THURSDAY, February 11, 2010 @ 8:45AM EST.</u></b> Meeting shall be held in <b><u>Msgr. Tourney Room.</u></b> | All | 2.11.10 |
|--------|--|-----|---------|

Submitted by: M. Abby Molinaro, Secretary.

These minutes represent a summary of the discussions that occurred during the meeting. Meeting minutes will be formally reviewed and accepted during the next monthly session. Should there be any questions, kindly contact the author of this document.