



School of Saint Elizabeth

Date: December 1, 2009
Time: Tuesday, 8:45 AM
Location: Msgr. Tourney Room

Next Mtg: January 4, 2010
Time: Monday, 8:45 AM
Location: Msgr. Tourney Room

Distribution:

SAC	Committees TBD	Additional Distribution
Father John Fell, FJF	Volunteer	
X Richard Diegnan, RD	B&G	
X Judy Gagis, JG	Finance	
X M. Abby Molinaro, AM	Fundraising	
Amy DeMilt, AD		
X Bill Venezia, BV		
Jim Carle, JC		
X Mary Hughes, MH		
Paul Keating, PK		

X Denotes attendance @ meeting.

COMMITTEE OVERVIEWS

General

12.1.09	Father John was unable to attend & as such Bill Venezia opened the meeting with a prayer.	All	12.1.09
12.1.09	The 10.27.09 meeting minutes were reviewed and accepted.	Noted	12.1.09
12.1.09	BV stated that the diocese is pleased with our Strategic Plan submission. The plan is posted online and all school families were notified and encouraged to review it. Also, there will be an announcement in the bulletin regarding the completion of our plan and all parishioners will also be encouraged to review the document. The SAC needs to monitor the plan throughout the year and assess the plan's success at the end of the year.	BV	Ongoing
12.1.09	BV noted that he is currently working with the staff on Middle States evaluations/accreditations. The groundwork for MS is laid out in SES strategic plan, however the information still needs to be revised to meet the needs of MS.	BV	In progress
12.1.09	There was a general discussion about reaching out to other members of the parish & community to assist us with our mission. It was suggested that we reach out to the CCD parents for 2 additional volunteers. MH will speak to Sister Martha about which CCD parents might be interested in helping us. RD will reach out to the parish council/John Deichtman about possible members.	RD/MH	January

Marketing Committee

12.1.09	All agreed that we will focus our marketing efforts during Catholic Schools week; events will run from Sunday 1.31 through Saturday 2.6. Events will involve Masses, Open Houses and student community involvement projects.	All	1.31 to 2.6
---------	--	-----	-------------

12.1.09	The group discussed the attributes of SES & what sells our school. The video last year was a huge success, but we agreed that this year something different needs to be done. Suggestions include having Masses in the gym followed by a reception in the auditorium. SES students will participate in various capacities such as Altar servers, readers, gift bearers, choir, etc. It was suggested that current fathers, alumni, students & coaches speak briefly about SES. The next step is to approach FJF to see which Masses would be appropriate.	FJF/All	1.31 to 2.6
12.1.09	JG suggested that the junior high students could solicit donations outside Kings/Shop Rite during Catholic Schools week. Items could be sold/bought and circulated to local charities. The logistics & specifics for this will need to be determined.	JG	1.31 to 2.6
12.1.09	The 8 th grade service project with Immaculate Conception School in the Bronx was a huge success. We would like to bring 55 students from Immaculate Conception to SES for a project prior to the end of this school year. BV will approach the local Rotary Club as a possible sponsor.	MH/BV	Ongoing

Community Liaison Committee FUTURE

Buildings & Grounds Committee FUTURE

Finance Committee

12.1.09	RD stated that the upcoming bulletin will contain inserts depicting the financial status of the parish.	RD	12.6.09
---------	---	----	---------

Closing Remarks

12.1.09	The group discussed the HSA board and the need to revisit the structure in order to work effectively in current times. Generally speaking, there needs to be a more open forum, one that embraces the entire parish & the local community. Major fundraisers should focus on a select number of events and invitations should be extended to all councils.	All	1.4.10
12.1.09	The group identified the various committees within our parish such as the Parish Council, Finance Council, CCD, Capital Campaign, Spanish, Golf, etc, and the need to improve our inter committee communications. We also acknowledge the need to share/pool our resources to be the most successful.	All	Ongoing

New Business

12.1.09 Next meeting is scheduled for **MONDAY, January 4, 2010 @ 8:45AM EST.**
Meeting shall be held in **Msgr. Tourney Room.**

All

1.4.10

Submitted by: M. Abby Molinaro, Secretary.

These minutes represent a summary of the discussions that occurred during the meeting. Meeting minutes will be formally reviewed and accepted during the next monthly session. Should there be any questions, kindly contact the author of this document.