



School of Saint Elizabeth

Date: October 7, 2009
Time: Thursday, 8:45 AM
Location: Msgr. Tourney Room

Next Mtg: October 27, 2009
Time: Wednesday, 8:45 AM
Location: Msgr. Tourney Room

Distribution:

SAC	Committees TBD	Additional Distribution
Father John Fell, FJF	Volunteer	
X Richard Diegnan, RD	B&G	
X Judy Gajis, JG	Finance	
X M. Abby Molinaro, AM	Fundraising	
Amy DeMilt, AD		
X Bill Venezia, BV		
X Jim Carle, JC		
X Mary Hughes, MH		
Paul Keating, PK		

X Denotes attendance @ meeting.

COMMITTEE OVERVIEWS

General

- 10.7.09 Father John was unable to attend & as such Bill Venezia opened the meeting with a prayer. All 10.7.09
- 10.7.09 The 9.10.09 meeting minutes were reviewed and accepted. Noted 10.7.09

Marketing Committee

- 10.7.09 BV stated that the Diocese had reviewed our plan. In general, all schools have been asked to address any financial implications that will be incurred. Costs may be covered in 3 ways: Annual Budgets; Outside Resources; Special Funding. The section "St. Elizabeth in the Community" was issued for review & comment. The Diocese has extended the plan submission deadline to November 1. BV/All In progress
- 10.7.09 A working session took place in which each SAC member provided comments to the draft plan. A "master comment" plan was assembled & given to BV. A revised plan that reflects these comments will be issued to all members & the Diocese. All In progress
- 10.7.09 MH provided the details of the 8th grade diversity service project that works in conjunction with Immaculate Conception School in the Bronx. This school is also run by the Sisters of Christian Charity. The students from both schools will plant trees in Bronx River Park on Friday, October 23. Funding for this initiative will be from the Rotary Club, Knights of Columbus & Dodge Foundation. We would like to bring 55 students from Immaculate Conception to SES for a project prior to the end of this school year. MH In progress

Community Liaison Committee FUTURE

Buildings & Grounds Committee FUTURE

Finance Committee

- | | | | |
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| 10.7.09 | BV talked about the Diocese salary guide & where SES staff members fall. The group discussed the need to align all of our staff with these guidelines. BV will continue to work with the parish finance council on a resolution to meet the financial needs of our teachers. It should be noted that due to the current employment & market conditions, there are more candidates to choose from. In the hiring process, there still needs to be a thorough due diligence of all prospective hires. | BV | Ongoing |
| 10.7.09 | SES is entitled to approximately \$20,000 in federal grant monies to be used over a 2 year period for special education purposes. The money can be used to get a certified teacher from Somerset County for half a day, Monday through Friday. | BV | Noted |

Closing Remarks

- | | | | |
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| 10.7.09 | Bill Venezia asked Mary Hughes & Abby Molinaro to obtain any financial costs for the Marketing & Community Relations section of the plan for our next meeting. | BV, MH, AM | 10.27.09 |
| 10.7.09 | JC suggested that a parent volunteer group be formed to work with our students. | JC | Ongoing |
| 10.7.09 | JG suggested that we look into sponsoring parent info/help sessions. | JG | Ongoing |

New Business

- | | | | |
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| 10.7.09 | Next meeting is scheduled for <u>TUESDAY, October, 27, 2009 @ 8:45AM EST.</u> Meeting shall be held in <u>Msgr. Tourney Room & will focus on MARKETING.</u> | All | 10.27.09 |
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Submitted by: Abby Molinaro, Secretary.

These minutes represent a summary of the discussions that occurred during the meeting. Meeting minutes will be formally reviewed and accepted during the next monthly session. Should there be any questions, kindly contact the author of this document.