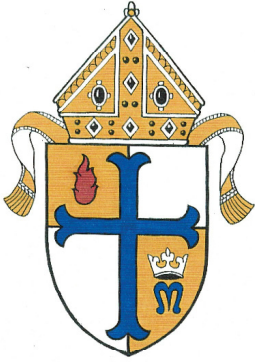




Student Aid Form 2012 - 2013

PARENT NAME

DIOCESE OF METUCHEN EDUCATIONAL GRANT PROGRAM



For Catholic students attending eligible schools and registered in eligible parishes within the Diocese of Metuchen (Please see list inside).

Only one form is required per family.

For grade levels Kindergarten through Twelve (K-12).

This form must be postmarked no later than **March 31, 2012**.

Note: Forms received after the deadline will be returned and will not be considered for Grant Awards.

TO COMPLETE THIS APPLICATION YOU WILL NEED TO INCLUDE:

Please note: This application requires documentation for income received in 2011.

1. Detailed copies of all pages and Schedules of your **2011** Federal Income Tax Return Form 1040, 1040A, or 1040EZ (**as filed with the IRS**) for individuals listed in Sections A and B. Recaps and/or Summary Forms are not acceptable. If you file Schedule(s) A, C, E, or F, you must provide copies. If you have not yet filed, or are not required to file a tax return, see the REQUIRED DOCUMENTATION section of the INSTRUCTIONS.
2. Copies of all **2011** W-2 Wage and Tax Statement Forms, all **2011** 1099/1099R for Interest/Dividends, Pensions/Annuities and/or Misc. Income Forms for individuals listed in Sections A and B (**Please make sure all documentation is copied on regular 8½ x 11 paper - documentation CANNOT be returned.**)
3. Documentation of TOTAL AMOUNTS received in **2011** for all Non-Taxable Income (see Section G for specific requirements).
4. Check or Money Order payable to PRIVATE SCHOOL AID SERVICE for the non-refundable application fee of \$24.00 (**All returned checks will incur an additional fee of \$25.00.**)
5. This application form filled out in its entirety, signed and dated by the individuals listed in Sections A and B. **This form must also be signed by your Pastor.**

IMPORTANT: If the above items do not accompany this application, your application will not be considered complete.

Keep a copy of this completed application and all documentation for your records.

To check the processing status of your application, go to www.psas.org.

STUDENT NAME

Student Aid Form • 2012 - 2013

● IMPORTANT: Print clearly and neatly with a blue or black ball point pen ●

A Parent, Guardian, or Other Adult Responsible for Tuition

Check One: Father Mother Step-Father Step-Mother Other Adult

Last Name _____ First Name _____ M.I. _____
 _____ (_____) _____
 Social Security Number _____ Age _____ (Area Code) Home Phone _____

Address _____ Apt. # _____ **PARISH CODE*** _____

City _____ State _____ Zip Code _____
 _____ (_____) _____
 (Area Code) Work Phone _____ E-mail Address _____

B Parent, Guardian, or Other Adult Residing with Parent A

Check One: Father Mother Step-Father Step-Mother Other Adult

Last Name _____ First Name _____ M.I. _____
 _____ (_____) _____
 Social Security Number _____ Age _____ (Area Code) Home Phone _____

Address _____ Apt. # _____ **PARISH CODE*** _____

City _____ State _____ Zip Code _____
 _____ (_____) _____
 (Area Code) Work Phone _____ E-mail Address _____

Employed by _____ How Long? _____ May PSAS contact you at work if there are questions? Yes No
 If you are self-employed, please check and refer to Section J of this form.

Employed by _____ How Long? _____ May PSAS contact you at work if there are questions? Yes No
 If you are self-employed, please check and refer to Section J of this form.

Are you currently receiving tuition assistance from any other source? Yes No If yes, please indicate amount: \$ _____

C Dependents (DO NOT LEAVE BLANK)

Number of dependent children who will attend a tuition charging school: daycare, Pre-K, elementary school, secondary school, or college in the fall of 2012? _____
 Please list all dependent children in order of oldest to youngest, including college students. Indicate each dependent's relation to Parent/Guardian A: child, foster child, grandchild, etc.

1	Dependent Last Name	Dependent First Name	M.I.	Age	Relation to Parent/Guardian A	Name of school student plans to attend in the Fall of 2012 PLEASE DO NOT ABBREVIATE		Grade in the fall of 2012	Applying for Aid? check one		Amount I/We feel I/We can pay toward tuition	Tuition charged yearly per student	School Code*
						City and State	School Name		Yes	No			
1						City and State	School Name		<input type="radio"/>	<input type="radio"/>			
2						City and State	School Name		<input type="radio"/>	<input type="radio"/>			
3						City and State	School Name		<input type="radio"/>	<input type="radio"/>			
4						City and State	School Name		<input type="radio"/>	<input type="radio"/>			
5						City and State	School Name		<input type="radio"/>	<input type="radio"/>			

Please check if additional dependents are listed on a separate sheet.

***Refer to School and Parish Code List**

D Household Information

1. Number of individuals who will reside in my/our household during the 2012-2013 school year:

Parents/Guardians _____ Children _____ Other* _____

*If Other, please explain _____

2. Current marital status/housing arrangement of Parent/Guardian A:

- a. Single, never Married* d. Divorced* g. Residing w/Significant Other
 b. Married e. Remarried* h. Other: _____
 c. Widowed f. Separated* _____

*If Single, Divorced, Remarried, or Separated, please complete Section E.

E Single, Divorced, Remarried, or Separated Parents (To be completed by the Parent/Guardian listed in Section A)

1. Date of separation (Month/Year) _____

2. Date of divorce (Month/Year) _____

3. Non-custodial parent _____
 Last Name _____ First Name _____ M.I. _____

4. Do you receive or pay child support?
 Receive \$ _____ Per year
 Pay \$ _____ Per year
 Neither

5. Who claimed student as a tax dependent in 2011? _____

6. Who is responsible for the tuition for the dependent(s) listed in Section C?

- Father _____% Name _____
 Mother _____% Name _____
 Other _____% Name _____*

*If tuition is shared, each responsible party must complete a Student Aid Form (SAF).

F Taxable Income

The **2011** federal tax return for student's household was:

- Filed
- Not filed yet (See **Required Documentation** section)
- I/We do not file. I/We only receive non-taxable income

	Actual 2011	Estimate 2012
1. Total number of exemptions claimed on Federal Income Tax form.	[]	[]
2. Parent/Guardian A total taxable income from W-2 wages. (Total income for Parent A only)	\$ _____	\$ _____
3. Parent/Guardian B total taxable income from W-2 wages. (Total income for Parent B only)	\$ _____	\$ _____
4. Net business income* from self-employment, farm, rentals, and other businesses. (*Go to Section J) (Attach Schedules C, E, and/or F from your IRS 1040) See 2011 1040 lines 12, 17, and 18	\$ _____	\$ _____
5. Other non-work taxable income from interest, dividends, alimony, unemployment, and non-business income. See 2011 1040 lines 8a, 9a-11, 13, 14, 15b, 16b, 19-21; See 2011 1040A lines 8a-14b	\$ _____	\$ _____
6. Allowable "Adjustments to Income" as reported on your IRS 1040, 1040A, or 1040EZ. See 2011 1040 line 36 or 1040A line 20	\$ _____	\$ _____
7. Total "Adjusted Gross Income" as reported on your IRS 1040, 1040A, or 1040EZ. See 2011 1040 line 37 or 1040A line 21	\$ _____	\$ _____
8. Total Tax Paid as reported on your IRS 1040, 1040A, or 1040EZ. See 2011 1040 line 61 or 1040A line 35	\$ _____	\$ _____
9a. Medical/Dental expenses as reported on Schedule A, line 1 of your IRS 1040 form.	\$ _____	\$ _____
9b. Charitable Contributions as reported on Schedule A, line 19 of your IRS 1040 form.	\$ _____	\$ _____

H Housing Information (DO NOT LEAVE BLANK)

20. Do you rent or own your residence? Rent Own (go to line 22)

21. If renting, what is the monthly rental payment? \$ _____

a. Amount paid by household \$ _____ per month

b. Amount paid by other source(s) \$ _____ per month

c. Are you current on your monthly payment? Yes No

If No, what was the total amount paid in 2011? \$ _____

22. If you own a residence:

a. What is the current market value? \$ _____

b. What is the amount still owed, including home equity loans? \$ _____

c. What is the monthly mortgage payment? \$ _____ per month

d. Are you current on your monthly payment? Yes No

If No, what was the total amount paid in 2011? \$ _____

G Non-Taxable Income

List the **total amount** received from **1/1/11-12/31/11** for all recipients in the household. **DO NOT** list monthly amounts.

10. Child Support \$ _____ per year

11. Cash Assistance (TANF) \$ _____ per year*

12. Food Stamps and/or W.I.C. \$ _____ per year*

a. Medicaid received in 2011? Yes No

13. Social Security income (SSA/SSD, etc.) (Provide documentation for all recipients in household.) \$ _____ per year*

a. Social Security income (SSI Only) Total received in 2011 \$ _____*

(Provide documentation for all recipients in household.)

14. Student loans and/or grants received for PARENT's education (Not college attending dependents or students listed in Section C.)

a. Total received in 2011 \$ _____*

b. Total used for household expenses \$ _____ per year*

15. Housing Assistance (Sec. 8, HUD, etc.) \$ _____ per year*

a. Religious Housing Assistance (parsonage, manse, etc.) Total received in 2011 \$ _____*

16. Other non-taxable income (Working for cash, Adoption and/or Foster Subsidy, Worker's Comp., Disability, Pension/Retirement, etc. Identify source(s) in Section K) \$ _____ per year*

a. Any and all Military/VA Benefits and/or Compensation Total received in 2011 (Identify source(s) in Section K) \$ _____ per year*

17. Loans/Gifts from friends or relatives \$ _____ per year

18. Personal Savings/Investment Accounts used for household expenses (Do not include totals listed in Section I) \$ _____ per year

19. Total non-taxable income for 2011 \$ _____ per year

*You must provide 2011 YEAR-END documentation for items 11-16a; either a YEAR-END Statement from the appropriate Public Agency, or documentation showing totals from 1/1/11-12/31/11.

I Assets & Investments (Current Values)

23. Total amount in cash, checking, and savings accounts \$ _____

24. Total value of money market funds, mutual funds, stocks, bonds, CDs, or other securities \$ _____

25. Total value of IRA, Keogh, 401K, SEP, or other retirement accounts \$ _____

a. What was your total contribution to your retirement account(s) in 2011 (IRA, Keogh, 401K, SEP, etc.)? \$ _____

26. If you own real estate other than your primary residence:

a. What is the fair market value? \$ _____

b. What is the amount still owed? \$ _____

27. Do you own a business? Yes No

If Yes, please go to Section J.

a. What is the fair market value of your business? \$ _____

b. What is the amount still owed? \$ _____

28. Do you own a farm? Yes No

If Yes, please go to Section J.

a. What is the fair market value of your farm? \$ _____

b. What is the amount still owed? \$ _____

Keep a copy of this completed application and all documentation for your records.

Go to next page

INTRODUCTION

PRIVATE SCHOOL AID SERVICE (PSAS) is under contract with the Diocese of Metuchen, Foundation for Catholic Education from which you obtained this application for tuition assistance. Our purpose is to provide a reasonable assessment of the ability of each family to pay for the education of their children at private and independent elementary and secondary schools in grades kindergarten through 12 (Pre-K and nursery are not eligible).

Your Student Aid Form, all attachments, and an analysis of your SAF are sent **only** to the Diocese of Metuchen, Foundation for Catholic Education. **No other agency will receive any information about this application or its attachments.**

PRIVATE SCHOOL AID SERVICE does not make any decisions about recipients and amounts of financial aid awarded. Recipients and amounts of aid are determined by the Foundation for Catholic Education. **YOU WILL NOT RECEIVE RESULTS FROM PRIVATE SCHOOL AID SERVICE.**

INSTRUCTIONS

A & B Parent, Guardian, or Other Adult

This form should be filled out by the parent, guardian or other adult responsible for the tuition of the child or children attending a private or independent school contracting with PSAS. If the parents/guardians are divorced or separated, only the parent responsible for the tuition and any other adult residing in the household should fill out the form. If tuition is shared, each responsible party must complete a Student Aid Form (SAF) if financial aid is needed.

Answer *all questions* for both parent(s), stepparent(s), or guardian(s) responsible for tuition for the dependent(s) listed in Section C. **Do not leave any questions blank.** If natural parents are divorced, separated or single, answer all questions in Section E. If natural parents are separated or divorced and remarried, list information for custodial parent and new spouse. If either parent answers "self-employed," and has not filed a tax return, complete Section J.

CALCULATIONS ARE BASED ON TOTAL HOUSEHOLD INCOME.

C Dependents

List all dependent children residing in your household in order of oldest to youngest. Indicate the relation to Parent/Guardian A listed in Section A of the application (i.e. child, grandchild, foster child, stepchild, etc.). If your dependents will be enrolled in any tuition charging school or agency next fall (including daycare, preschool, elementary school, high school, college, or trade school), list the name of the school, city and state where the school is located. List the grade your child(ren) will enter next fall (**2012-2013**); the amount you feel you can pay toward tuition per year, and the amount of tuition charged per student per year.

PSAS will process all students listed in Section C with a check in the "Yes" box for any qualifying school within the Diocese of Metuchen. If the "No" box is checked, that student will not be considered for tuition assistance. For all additional dependents, use a separate sheet.

NOTE: The information regarding tuition charged per student assists PSAS in making the most equitable analysis of your ability to pay for private education. If you are unsure, please estimate.

D Household Information

ITEM 1: Enter total number of individuals living in the household. Include any college students claimed on the tax return. Do not include children who have moved out of the home. Include all family members dependent on and residing with the parent listed in Section A.

ITEM 2: Check the appropriate box indicating custodial parents' marital status. If parents are single, divorced, remarried, or separated, complete Section E.

E Single, Divorced, Remarried, or Separated Parents

If dependent(s) parents are divorced or separated, or do not reside in the same household, the custodial parent must provide the information requested in Section E about the non-custodial parent.

If the date of separation took place in the year 2011, PSAS will require copies of any tax returns filed jointly or independently by both parent(s)/guardian(s) for 2011. Be sure to estimate the income in Section F for 2012.

ITEM 4: List the total amount of child support actually received by custodial parents listed in Sections A & B. If total received differs from court ordered amount, list only the total received.

ITEM 6: Indicate who is responsible for tuition and what percentage for the dependents listed in Section C.

F Taxable Income

List all actual amounts for **2011** and estimated amounts for **2012**.

ITEM 1: Enter the total number of exemptions you claimed on your **2011** IRS Form 1040, 1040A, or 1040EZ.

ITEM 2: Enter the total **2011** taxable income earned in wages, salaries and tips for parent/guardian/other listed in SECTION A. Attach all copies of **2011** W-2 forms and/or **2011** 1099 forms from all employers.

ITEM 3: Enter the total **2011** taxable income earned in wages, salaries and tips for parent/guardian/other listed in SECTION B. Attach all copies of **2011** W-2 forms and/or **2011** 1099 forms from all employers.

ITEM 4: Enter the total net income from business (attach Schedule C or C-EZ), all rents, royalties, partnerships (attach Schedule E), and all farm income or loss (attach Schedule F). If you have received income from any of these sources and are estimating your income for **2011**, you must also fill out Section J of this application. (See **2011 1040 lines 12, 17, and 18, enter sum total.**)

ITEM 5: Enter the total of all other taxable income from interest, dividend income (attach Schedule B if over \$400), taxable refunds, credits or offsets of state and local income taxes, alimony received, capital gain or loss (attach Schedule D). List all capital gain distributions not previously reported, total IRA distributions (if rolled-over, explain in Section K), pensions and annuities, unemployment compensation, taxable social security benefits, and any other taxable income. **Attach copies of all Form 1099/1099R, and/or Form 1098 for Interest/Dividends, Pensions/Annuities or other misc. income. Attach copies of Social Security Income statements and Unemployment Compensation documentation for year-end 2011.** (See **2011 1040 lines 8a, 9a-11, 13, 14, 15b, 16b, 19-21, or 1040A lines 8a-14b, enter sum total.**)

ITEM 6: Enter allowable adjustments to income, such as IRA payments, self-employment tax, self-employed health insurance deduction, Keogh retirement plan and self-employed SEP deductions, penalty on early savings withdrawals, and alimony paid. Add together to arrive at your total adjustments. **DO NOT** include your standard deduction or deduction amounts for each family member. (See **2011 1040 line 36, or 1040A line 20.**)

ITEM 7: Enter total adjusted gross income as reported on your IRS Form 1040, 1040A or 1040EZ. Attach all pages of the applicable tax form (1040, 1040A, 1040EZ) for documentation. (See **2011 1040 line 37, or 1040A line 21.**)

ITEM 8: Enter the Total Tax paid (not withheld) as reported on your IRS Form 1040, 1040A, or 1040EZ. (See **2011 1040 line 61, or 1040A line 35.**)

ITEM 9a: Enter the total of any medical and dental expenses as reported on Schedule A, line 1 of your IRS Form 1040 (attach Schedule A).

ITEM 9b: Enter the total amount of Charitable Contributions as reported on Schedule A, line 19 of your IRS Form 1040 (attach Schedule A).

Keep a copy of this completed application and all documentation for your records

G Non-Taxable Income

If you receive non-taxable income, **you must list and provide documentation of the TOTAL YEARLY AMOUNTS received in 2011** for all recipients in the household for the following: Cash Assistance (TANF), Food Stamps, Social Security income, Student loans and/or grants (received for PARENT's education), Housing assistance (Section 8, HUD, etc.), Worker's Compensation, Disability or Retirement.

ITEM 10: Child support: Report total amount received for **2011** for all children in the household.

ITEM 11: Cash Assistance (TANF): Report total amount received for **2011**.

ITEM 12: Food Stamps and/or W.I.C.: Report total amount received for **2011**. Do not combine with TANF or Medicaid.

ITEM 12a: Did you receive Medicaid in **2011**?

ITEM 13: Social Security benefits: Report the total non-taxable (SSA/SSD, etc.) amount received in **2011** for all recipients in household.

ITEM 13a: Social Security benefits: Report the total non-taxable (SSI ONLY) amount received in **2011** for all recipients in household.

ITEM 14: Student loans and/or grants: Report the total amount received in **2011** for PARENT'S education. Do not list loans, grants or scholarships received for dependents in Section C. Identify how much of this income was used for household expenses in **2011**.

ITEM 15: Housing assistance: Report the total amount received for **2011**. Identify in Section K all sources of Housing assistance (government assistance, Section 8, HUD, family/friends or other sources), including monies received toward rental/mortgage payments and/or utilities.

ITEM 15a: Religious Housing assistance: Report the total amount received for **2011**.

ITEM 16: Other non-taxable income: Report all additional non-taxable income received in **2011** including: Working for cash, Deductible IRA or Keogh payments; untaxed portions of pensions; tax exempt interest income; foreign income exclusion; Workers' Compensation; cash support or any money paid on your behalf, including support from a non-custodial parent or any other person (do not include court ordered support here); adoption and/or foster care subsidy, or any other benefit or income not subject to taxation by any government (Refugee Assistance, etc.). Identify source(s) in Section K.

ITEM 16a: Any and all Military/VA Benefits and/or Compensation: Provide your Leave and Earnings Statement (if applicable) and report the total amount received for **2011** of food and other living allowances paid to members of the military, veterans non-education benefits (Death Pension, Dependency and Indemnity Compensation, etc.), VA Educational Work-Study, etc. Identify source(s) in Section K.

ITEM 17: Loans/Gifts received from friends or relatives: Report the total amount received in **2011**.

ITEM 18: Personal Savings/Investment Accounts: Report the total amount used in **2011** for household expenses.

ITEM 19: Total non-taxable income for 2011: Add together Items 10-18.

H Housing Information

ITEMS 20 and 21: If you rent your home or apartment, list your monthly rental or lease payment here, including amounts paid by household and other sources.

ITEM 21c: Indicate whether you are current on your monthly rental payment and if not, what the actual amount was that you paid in **2011**.

ITEM 22a: Determine the present value of the family home and list it. Local real estate agents should be able to help you if you are unsure.

ITEM 22b: Check with your lending institution and enter the amount still owed, including second mortgages.

ITEM 22d: Indicate whether you are current on your monthly mortgage payment and if not, what the actual amount was that you paid in **2011**.

I Assets and Investments

ITEM 23: List total of current balances in cash, savings, and checking accounts. Do not include IRAs or Keoghs.

ITEM 24: List total current market value of money market funds, mutual funds, stocks, bonds, CDs or other securities.

ITEM 25: List total current market value of all retirement funds, including IRA, Keogh, 401K, and SEP plans or other retirement accounts. List total amount contributed in **2011** for Item 25a.

ITEM 26: Answer Items 26a and 26b for any and all investment real estate (not including the family's primary residence), if applicable. Second homes, rental properties, and land contracts should be included.

ITEM 27: If you own a business, check the Yes box and answer Items 27a and 27b. If you have not filed your **2011** tax return, complete Section J of this application.

ITEM 28: If you own a farm, check the Yes box and answer Items 28a and 28b. If you have not filed your **2011** tax return, complete Section J of this application.

J Business Income Estimate (2011 Totals)

Provide 2011 Business Income Estimates if you have not filed your 2011 Tax Return.

ITEM 1: List estimated total GROSS taxable business income for **2011**.

ITEM 2: List estimated total NET taxable business income/loss for **2011**.

ITEM 3: List the total amount paid by business in **2011** for home rent or mortgage.

ITEM 4: List the total amount paid by business in **2011** for personal automobile.

ITEM 5: List the total amount of personal expenses paid by business in **2011** that do not fall into one of the categories above.

ITEM 6: List total amount of estimated rental income received in **2011**.

If providing income estimates for more than one business, corporation or farm (Schedule C, Schedule E and/or Schedule F) please list information for each business, corporation or farm separately. Use additional sheet or Section K, if necessary.

K Explanations

If any specific question requires clarification, write a brief explanation in this space. If your circumstances require explanation beyond the scope of this application, please notify the school to which you are applying.

L Certification, Authorization, and Documentation Requirements

You must sign the form in this section. Your signature authorizes PSAS to release the form and attachments to the Diocese of Metuchen, Foundation for Catholic Education. By signing the form, you also certify that the information submitted is correct. This application CANNOT be processed without the appropriate signature(s) and the appropriate documentation. **This form must also be signed by your Pastor.** Pastor must be from one of the eligible Catholic parishes in the Diocese of Metuchen on the attached list.

REQUIRED DOCUMENTATION

If you have filed your 2011 IRS Form 1040:

You must submit photocopies of all pages of your **2011** Federal Tax Return Form 1040, 1040A or 1040EZ (as filed with the IRS, with all Schedules, **2011** W-2 Forms, **2011** 1099/1099R, or 1098 Forms for any wage-earning adult residing with the applicant(s)). *Do not include your State tax return unless requested.*

If you have *not* filed your 2011 IRS Form 1040:

You must submit photocopies of all **2011** W-2 Forms, **2011** 1099/1099R, or 1098 Forms for any wage-earning adult residing with the applicant(s), and photocopies of all pages of your most recent Federal Tax Return Form 1040, 1040A or 1040EZ (as filed with the IRS, with all Schedules). ***If this application is submitted after April 15, 2012, you must provide a copy of the 2011 Extension for Filing Request, as approved by the IRS.***

If you are an Independent Contractor or self-employed and have *not* filed your 2011 IRS Form 1040:

You must complete Section J and submit photocopies of all pages of your most recent Federal Tax Return Form 1040, 1040A or 1040EZ (as filed with the IRS, with all Schedules), **2011** W-2 Forms, **2011** 1099/1099R, or 1098 Forms for any wage-earning adult residing with the applicant(s). ***If this application is submitted after April 15, 2012, you must provide a copy of the 2011 Extension for Filing Request, as approved by the IRS.***

If you receive non-taxable income:

You must submit photocopies of your **2011** YEAR-END (01/01/11 - 12/31/11) Cash Assistance documentation (TANF, etc.), Food Stamp documentation, Housing Assistance documentation, Student loan and/or grant documentation (for PARENT's education), Social Security Income statements, showing the **TOTAL AMOUNT** received in **2011** for ALL members of the household. If you list any total for Section G, Items 16 or 16a, you must identify source(s) in Section K.

DIOCESE OF METUCHEN SCHOOL AND PARISH CODE LIST

ELEMENTARY SCHOOLS			PARISHES			PARISHES		
CITY	SCHOOL	CODE	CITY	PARISH	CODE	CITY	PARISH	CODE
Basking Ridge	St. James	.9317	Annadale	Immaculate Conception	.9119	North Brunswick	Our Lady of Peace	.9159
Bernardsville	St. Elizabeth	.9318	Alpha	St. Mary	.9101	North Plainfield	St. Joseph	.9160
Bridgewater	St. Bernard	.9361	Avenel	St. Andrew	.9102		St. Luke	.9161
Carteret	St. Joseph	.9321	Baptistown	Our Lady of Victories	.9103	Old Bridge	Most Holy Redeemer	.9107
Clinton	Immaculate Conception	.9322	Basking Ridge	St. James	.9104		St. Ambrose	.9162
Colonia	St. John Vianney	.9323	Belvidere	St. Patrick	.9105		St. Thomas the Apostle	.9163
East Brunswick	St. Bartholomew	.9324	Bernardsville	Our Lady of Perpetual Help	.9106	Oxford	St. Rose of Lima	.9164
Edison	St. Helena	.9325	Blairstown	St. Jude	.9108	Parlin	St. Bernadette	.9165
	St. Matthew the Apostle	.9326	Bloomsbury	Annunciation	.9109	Perth Amboy	Holy Spirit	.9169
Fords	Our Lady of Peace	.9327	Bound Brook	St. Joseph	.9111		Holy Trinity	.9170
Hackettstown	St. Mary Assumption	.9328		St. Mary	.9112		La Asuncion	.9173
Iselin	St. Cecelia	.9329	Bridgewater	Holy Trinity	.9113		Our Lady of Fatima	.9172
Kendall Park	St. Augustine of Canterbury	.9330		St. Bernard	.9183		Our Lady of Hungary	.9174
Lambertville	The Jesus School	.9331	Califon	St. John Neumann	.9114		Our Lady Rosary of Fatima	.9175
Manville	Christ the King	.9332	Carteret	Divine Mercy	.9213		St. Mary	.9167
Metuchen	St. Francis	.9333		St. Joseph	.9116		St. Stephen	.9168
Milltown	Our Lady of Lourdes	.9335	Colonia	St. John Vianney	.9120	Phillipsburg	St. Philip and St. James	.9176
Old Bridge	St. Ambrose	.9339	Dunellen	St. John the Evangelist	.9121	Piscataway	Our Lady of Fatima	.9178
	St. Thomas the Apostle	.9340	East Brunswick	St. Bartholomew	.9122		St. Frances Cabrini	.9179
Perth Amboy	Perth Amboy Catholic School	.9343	Edison	St. Helena	.9124	Pittstown	St. Catherine of Siena	.9211
Phillipsburg	St. Philip and St. James	.9344		St. Matthew the Apostle	.9126	Plainsboro	Queenship of Mary	.9180
Raritan	St. Ann	.9347		St. Theresa of the Infant Jesus	.9142	Port Murray	St. Theodore	.9208
Sayreville	Our Lady of Victories	.9348	Far Hills	St. Elizabeth - St. Brigid	.9127	Port Reading	St. Anthony of Padua	.9181
	St. Stanislaus Kostka	.9349	Flemington	St. Magdalen de Pazzi	.9129	Raritan	St. Ann	.9182
Somerset	St. Matthias	.9350	Fords	Our Lady of Peace	.9130		St. Joseph	.9184
Somerville	Immaculate Conception	.9351	Great Meadows	SS. Peter and Paul	.9132	Sayreville	Our Lady of Victories	.9186
South Amboy	Sacred Heart	.9353	Hackettstown	Assumption of Mary	.9133		St. Stanislaus	.9187
South Plainfield	Holy Savior Academy	.9365	Hampton	St. Ann	.9134	Skillman	St. Charles Borromeo	.9188
Spotswood	Immaculate Conception	.9357	Helmetta	Holy Trinity	.9135	Somerset	St. Matthias	.9189
Woodbridge	St. James	.9359	High Bridge	St. Joseph	.9137	Somerville	Immaculate Conception	.9190
			Highland Park/Edison	Transfiguration of the Lord*	.9125	South Amboy	Sacred Heart	.9192
			Hillsborough	Mary Mother of God	.9128		St. Mary	.9191
			Hopelawn	St. Joseph	.9123	South Bound Brook	Our Lady of Mercy	.9193
			Iselin	Most Holy Rosary	.9171	South Plainfield	Our Lady of Czestochowa	.9194
			Jamesburg	St. Cecelia	.9138		Sacred Heart	.9195
			Kendall Park	St. James the Less	.9139	South River	Corpus Christi	.9196
			Lambertville	St. Augustine of Canterbury	.9131		St. Mary of Ostrabrama	.9198
			Laurence Harbor	St. John the Evangelist	.9140		St. Stephen Protomartyr	.9197
			Manville	St. Lawrence	.9141	Spotswood	Immaculate Conception	.9199
				Christ the King	.9143	Three Bridges	St. Elizabeth Ann Seton	.9209
				Sacred Heart	.9144	Warren	Our Lady of the Mount	.9201
			Martinsville	Blessed Sacrament	.9145	Washington	St. Joseph	.9202
			Metuchen	Cathedral of St. Francis	.9146	Watchung	St. Mary	.9203
			Middlesex	Our Lady of Mt. Virgin	.9147	Whitehouse Station	Our Lady of Lourdes	.9204
			Milford	St. Edward the Confessor	.9148	Woodbridge	Our Lady of Mt. Carmel	.9206
			Milltown	Our Lady of Lourdes	.9149		St. James	.9205
			Monmouth Junction	St. Cecilia	.9150			
			Monroe Township	Nativity of Our Lord	.9120			
			New Brunswick	Our Lady of Mt. Carmel	.9152			
				Sacred Heart	.9154			
				St. John the Baptist	.9151			
				St. Joseph	.9153			
				St. Ladislaus	.9155			
				St. Mary of Mt. Virgin	.9157			
				St. Peter	.9156			

List School Code in Section C

List Parish Code in Sections A, B and L

*In Jan. 2012 the parishes of St. Paul the Apostle and Guardian Angel merged to form Transfiguration of the Lord Parish.

Avoiding the Most Common Errors

THE MOST COMMON ERROR THAT APPLICANTS MAKE IS SENDING THE APPLICATION INCOMPLETE. IN ORDER FOR AN APPLICATION TO BE REVIEWED, IT MUST INCLUDE:

- All pages of your **2011** IRS Form 1040, 1040A, or 1040EZ (Federal Income Tax Return). **Do not send your state tax return, recap, or tax summary.** (If you have not yet filed your **2011** IRS Form 1040, or you do not file, please see the Required Documentation section of the instructions.)
- **2011** W-2 and/or 1099 Forms for individual(s) listed in Sections A and B (**Please make sure all documentation is copied on regular 8½ x 11 paper**).
- Non-taxable income verification.
- A check or money order for the non-refundable application fee of \$24.00. All returned checks will be subject to an additional \$25.00 fee.
 - ✓ **BE SURE YOUR PASTOR HAS SIGNED THE APPLICATION (SEE SECTION L).**
 - ✓ Print clearly and neatly with a blue or black ball point pen.
 - ✓ **Make a photocopy of your completed Student Aid Form and all supporting documentation for your records.**
 - ✓ Do not staple ANYTHING to the Student Aid Form.
 - ✓ Submit the original application only.
 - ✓ Affix proper postage to the envelope (applications without sufficient postage will be returned by the post office).
 - ✓ If you would like to receive notification that PRIVATE SCHOOL AID SERVICE has received your application, enclose a self-addressed stamped postcard or envelope with your application.
 - ✓ **Do not send any original documents. Originals cannot be returned.**

PSAS CANNOT PROCESS YOUR APPLICATION IF YOU HAVE NOT INCLUDED THE REQUIRED DOCUMENTATION AND APPLICATION FEE.

Other Common Errors

A & B Parent, Guardian, or Other Adult

List the parent, guardian or other adult responsible for tuition and any other adult residing in the household. Complete each section in its entirety, including age, social security number, and name of employer. If you are self-employed, check the box and refer to Section J.

C Dependents

List all dependent children, including college students, in order of oldest to youngest. *If any dependents will attend a tuition charging school next fall, fill in all columns for those children.*

D Household Information

This section should include the total number of parents, children and other individuals residing in the household. Any household member listed as "Other" should be identified, using Section K if necessary for explanation.

E Single, Divorced, Remarried, or Separated Parents

This section should be completed by the custodial parent with information about the non-custodial parent.

F Taxable Income

Answer Items 1–9b for BOTH **2011** and **2012**. **YOU MUST include documentation of all income received by both parents/guardians residing with the applicant(s).** If you are divorced or separated and receive child support, list the yearly amount in Section G, Item 10.

G Non-Taxable Income

List the **YEARLY** amounts received for Items 10-19. *Remember, do not list monthly amounts.*

H Housing Information

If you rent your home, list your monthly rental payment, including any payments made by sources other than the household. If you own your home, answer Items 22a, b, c, and d.

I Assets and Investments

Enter the totals for Items 23, 24, and 25 based on your investment, savings, and/or checking statements. If you own rental or investment property, answer Items 26a and 26b. *You must include Schedule E from your IRS Form 1040.*

If you answered "Yes" to Items 27 or 28 and are estimating **2011** income, complete Section J of the application. *You must include Schedule C, E and/or Schedule F from your IRS Form 1040.*

J Business Income Estimate (2011 Totals)

Answer each question that pertains to your estimated income.

K Explanations

If you feel that any specific question requires clarification and/or an explanation, write a brief summary in the space provided.

L Certification, Authorization, and Documentation Requirements

Confirm that you have attached **ALL REQUIRED DOCUMENTATION** and that you and your Pastor have signed the application.